



Securities Transfer Memorandum

Donor/s (Individuals or organizations):

- 1. Please complete this form and give these instructions directly to your broker.**
- 2. Send a copy of this completed memorandum to Innovia Foundation**
 - a. FAX to 509-624-2608 attn: Lauren Autrey
 - b. Email a scanned copy to **lautrey@innovia.org**
 - c. Mail to Lauren Autrey, CFO, Innovia Foundation,
818 W. Riverside Ave., Ste. 650 Spokane, WA 99201

Date: _____

From: _____
(shareholder/donor(s) name and address)

To: _____
(stockbroker name and address)

Phone: _____

Phone: _____

RE: Transfer of stock to Innovia Brokerage Account

The above named shareholder(s) wish(es) to make the following gift to Innovia Foundation for the benefit of the **Arthur & Tiia Brown Fund for Safe Passage** at Innovia Foundation.

_____ (no. of shares) of _____ name of security)

_____ (no. of shares) of _____ (name of security)

Please provide any special instructions (i.e. amount available to spend, person to notify for gift "in memory of")

Cetera Investment Services LLC functions as the custodian of Innovia Foundation's account and will receive and credit the transfer per these instructions. Its information is as follows:

DTC #0701
Innovia Foundation
#3HN15071

Contact: Nancy Almond, SVP and Program Manager
Numerica Financial Services,
14610 E Sprague Ave.
Spokane Valley, WA 99216
509-688-6872

Brokers: Thank you for your prompt attention to this request.

Please call Innovia Foundation with any questions or concerns at 509-624-2606

(shareholder/donor)

(joint shareholder/donor)