



Community Engagement & Event Support

Location: Kootenai County and remote

Community Engagement and Event Support volunteers help Safe Passage by participating in a variety of activities including:

- Outreach tabling at community events
- Day-of volunteering at one of Safe Passage's community events (fundraising or educational)
- Volunteering for our Adopt-A-Family and Giving Tree programs during the holidays
- Post flyers and provide materials in the community
- Represent Safe Passage as an ambassador by referring our services and making connections
- Attending community engagement events hosted by Safe Passage or our partners
 - Following us on social media and subscribing to our newsletter - engage with content, share events or ways to get involved with others

Schedule:

Occasional, or as needed. Many opportunities will be on Saturdays and weekday evenings but may also take place during weekdays.

Onboarding Steps

- Complete volunteer application
- Volunteer interview
- Volunteer receives optional online training to better understand the work of Safe Passage
- Possible fingerprinting/background check if money handling (takes 2 weeks)
- Learn our mission, vision, values, and our history
- Volunteer will be offered opportunities as they arise



Preventative Community Education & Outreach Support

Location: Kootenai County and remote

Preventative Community Education & Outreach Support volunteers help Safe Passage by participating in our educational programming

- Educational outreach tabling at community events
- Talking one-on-one or with groups about our services and educational resources
- Day-of volunteering at one of Safe Passage's educational events or at a partner location.
- Post educational flyers and provide literature in the community
 - Be a Safe Passage ambassador by sharing educational content, referring to our educational services and making connections
 - Attending ongoing training opportunities to expand your knowledge about domestic violence, sexual assault, stalking, human trafficking, and child abuse and how to prevent cycles of abuse
- Depending on availability and aptitude, more advanced opportunities to assist our educational programming may be provided

Schedule:

Occasional, or as needed. Opportunities could take place during weekdays, evenings or possibly on Saturdays.

Onboarding Steps

- Complete volunteer application
- Complete volunteer interview
- 20 hours of Crisis Intervention Training required (online and in-person)
- Fingerprinting/background check required (takes 2 weeks)
- Learn our mission, vision, values, and our history
- Volunteer will be offered opportunities as they arise
- Offered ongoing training opportunities



Administrative Project Volunteering

Location: Safe Passage, 850 N 4th Street, Coeur d'Alene or remote

Administrative Project volunteers help Safe Passage with a variety of tasks that strengthen our office operations including:

- Data entry projects
- Cataloging resources
- Mailing projects
- Business or content writing projects
- Sorting and organizing donation items or literature
- Creating spreadsheets and forms
- Volunteer for our Adopt-A-Family or Giving Tree programs

Schedule:

Occasional, or as needed. Opportunities could take place during weekdays, evenings or possibly on Saturdays.

Onboarding Steps

- Complete volunteer application
- Complete volunteer interview
- Volunteers receive optional online training to better understand the work of Safe Passage
- Possible fingerprinting/background check (takes 2 weeks)
- Learn our mission, vision, values, and our history
- Volunteer will be offered opportunities as they arise



Fundraising Project Volunteering

Location: Safe Passage, 850 N 4th Street, Coeur d'Alene or remote

Fundraising Project Volunteers help Safe Passage by participating in a variety of activities to strengthen our fundraising efforts including:

- Volunteering at a Safe Passage fundraising event
- Help organize Safe Passage fundraisers by joining a committee
- Volunteering for or contributing to our Adopt-A-Family and Giving Tree programs during the holidays
- Organize a donation drive for needed items or gift cards
- Help with fundraiser mailing projects
- Post event flyers or spread the word online about fundraising efforts benefiting Safe Passage
- Represent Safe Passage as an ambassador by referring others to our services and making connections
- Attending community engagement events hosted by us or by our partners
- Following us on social media and subscribing to our newsletter

Schedule:

Occasional, or as needed. Many opportunities will be on weekends and weekday evenings but may also take place during weekdays.

Onboarding Steps

- Complete volunteer application
- Complete volunteer interview
- Volunteer receives optional online training to better understand the work of Safe Passage
- Possible fingerprinting/background check if money-handling (takes 2 weeks)
- Learn our mission, vision, values, and our history
- Volunteer will be offered opportunities as they arise



Social Media, Photography and Video Project Volunteers

Do you have skills in or want to build your portfolio in media projects? Safe Passage is looking for a variety of volunteers to help with:

- Social media graphics, stories, and reels- content creation. Experience with or willingness to learn Canva
- Photographers for community events. You do not necessarily have to be a professional - a decent camera and a love for taking and editing photos is all that's required
- Skills in videography and editing for occasional opportunities like filming events, interviewing staff members, or capturing stories

Onboarding Steps

- Complete volunteer application
- Complete volunteer interview
- Volunteer receives optional online training to better understand the work of Safe Passage
- Learn our mission, vision, values, and our history
- Volunteer will be offered opportunities as they arise



Group Volunteer Projects - Businesses and Groups

Let us know if you would like to be a partner in hosting a fundraising *effort*, doing a group volunteer project with us or inviting us to participate in a community engagement event or project.

Onboarding Steps

- Complete our "[Let us know about your event or project](#)" form or email friends@safepassageid.org
- A Safe Passage representative will contact you and support any needs you have
- Learn our mission, vision, values, and our history
- Businesses and groups will be offered opportunities as they arise



Hospital Response Advocates

Safe Passage provides 24/7 hospital response for sexual assault, intimate partner violence, and child abuse victims. Advocates work closely with survivors, offering support without judgment.

On-call Hospital Response volunteers help provide 24/7 coverage by signing up for two or more shifts a month on weekends or on weekdays between 5 PM - 8:30 AM. Training is provided.

Duties include:

- Responding to calls throughout your on-call shift.

If dispatched:

- Checking in at the Emergency Department as a Safe Passage advocate
- Offering support and resources to the patient as wanted
- Assisting with and handling paperwork, safety planning, and possible advocacy for minor patients
- Follow up procedures and check-in with Safe Passage after hospital response

Safe Passage shelter staff are available 24/7 to support on-call Hospital Response volunteers during a response and coordinate needed resources. Our Administrative Office staff are available to provide support during regular business hours.

Requirements and Desired Qualifications

- Volunteers must live within 30 minutes from Kootenai Health hospital in Coeur d'Alene and 30 minutes from Post Falls ER.
- Experience and/or education working with vulnerable populations, victim advocacy or trauma-informed care is very helpful
- Available for on-call volunteering
 - Volunteers will be asked to sign up for **2-5 shifts each month for the first 6 months** and then 1-2 shifts a month thereafter
- Volunteers will be invited to select dates on the calendar each month

Onboarding Steps

- Complete volunteer application
- Volunteer interview
- 28 hours of training required - combination of online Crises Intervention Training and in person Hospital Response Training
- Background check/Fingerprints
- Review and sign Volunteer Policy Agreements
- Learn our mission, vision, values, and our history
- After training is completed, volunteer will be offered to schedule shifts for the next calendar month
- Optional ongoing Safe Passage training