



Intern/Volunteer Application

Thank you for your interest in getting involved with our agency! In this packet you will find information on the many ways Safe Passage supports survivors and an application where you can tell us a little bit about yourself and how you'd like to become involved. Once you've filled out your application, please return it to our main office during normal business hours or via email.

**850 N. 4th Street
Coeur d'Alene, ID 83814
admin@safepassageid.org
208-664-9303**

INTERNSHIP APPLICANTS: *Please include a cover letter and resume with your application.*

Internship opportunities may include a wide range of direct client work that can be tailored to a student's educational needs and professional development.

Safe Passage provides comprehensive support for survivors of sexual and domestic violence across various settings, including emergency departments, detention facilities, courts, local schools, our safe shelter, the Children's Advocacy Center, and our main office. Our mission is to empower those we serve by offering information, options, and resources that enhance safety while promoting autonomy and informed decision-making. We foster a compassionate, non-judgmental environment where advocates collaborate closely with survivors, ensuring they feel heard, supported, and in control of their journey.

VOLUNTEER APPLICANTS

Volunteer opportunities may be on a regular basis for client-facing work or occasional throughout the year for special projects and events.

A Safe Passage coordinator can provide written descriptions for these volunteer opportunities:

- Hospital response advocates (direct client contact)
- Community engagement / event support volunteers
- Preventative community education & outreach support
- Administrative project volunteers
- Fundraising project volunteers
- Social media, photography and video project volunteers

Volunteers/Interns who are selected for direct client opportunities, or for positions in which contact with survivors in the community is likely, must complete our 23.5 hour Crisis Intervention Training (CIT). A background check (with a small fee) is required for most volunteer/internship opportunities.



Section 1: Personal Information

- **Full Name:** _____
- **Address:** _____
- **Phone:** _____
- **Email:** _____

Section 2: Interests

Please check all areas of interest:

- Hospital Response Advocate (Direct Client Contact)
- Community Engagement & Event Support
- Preventative Education & Outreach
- Administrative Projects
- Fundraising Projects
- Media Projects (Social Media, Photography, Video)
- Internship

Other interests (please specify): _____

Section 3: Availability

Please indicate your availability:

Day	Available Hours
Mon	
Tue	
Wed	
Thu	
Fri	
Sat	
Sun	

Note: Your availability may impact which opportunities are offered.

FOR INTERNS ONLY

School: _____

Program: _____

Number of hours needed: _____

Anticipated start date: _____



Section 4: Personal Background

1. What inspires you to get involved with Safe Passage, and how do you see yourself contributing to our mission?

2. Please describe any relevant training, skills, or experiences that have prepared you for this volunteer opportunity:

3. What personal qualities do you possess that will help you succeed in this role and contribute to the success of Safe Passage?

4. Do you have any experience working in the fields of sexual or domestic violence? If so, please describe your experience:



After reviewing the Intern/Volunteer Application, a meet-and-greet will be scheduled with the Volunteer Coordinator. This meeting provides an opportunity for both parties to determine if volunteering with Safe Passage is a good fit. If both sides agree to move forward, we will provide the necessary documents and policies for review and signature.

Once all the required paperwork is completed, we will proceed with scheduling any necessary training and/or background checks. The following policies and agreements are included in the onboarding process:

- **Mandated Reporter Acknowledgment**
- **Anti-Discrimination Policy**
- **Release of Liability Form**
- **Ethical Statement**
- **Volunteer Policies**
- **Program Agreement**
- **Emergency Contact Information**

Thank you for your interest in Safe Passage!

If you have any questions, please email admin@safepassageid.org